

MINUTES OF MEETING OF THE BOARD OF PUBLIC WORKS, SEPTEMBER 15, 1958.

The Board of Public Works met in the office of the Governor, Mathieson Building, Baltimore, Maryland, on Monday, September 15, 1958.

There were present:

Theodore R. McKeldin, Governor
J. Millard Tawes, Comptroller
Hooper S. Miles, Treasurer.

Also attending were:

Mr. James G. Rennie, Director, Department of Budget and Procurement.
Mr. James J. O'Donnell, Director, Department of Public Improvements.
Mr. Russell McCain.

MINUTES:

The Board approved the minutes of the meeting of the Board of Public Works which was held on July 14, 1958, copies of which had previously been forwarded to the members of the Board.

CONSTRUCTION:

The Board was advised by Mr. O'Donnell and Mr. Rennie that in all of the items submitted and recommended to the Board where payment is to be made from the proceeds of the following bond issues:

| | |
|-----------------------------------|------------------------------------|
| General Construction Loan of 1953 | General Construction Loan of 1956 |
| General Construction Loan of 1954 | General Construction Loan of 1957 |
| General Construction Loan of 1955 | General Construction Loan of 1958, |

that full regard was had to the provisions of Section 7 of each of the following laws pertaining to the above construction loans;

Chapter 780 of the Acts of 1953, and as amended in 1954
Chapter 45 of the Acts of 1954
Chapter 266 of the Acts of 1955, and as amended in 1956, 1957 and 1958
Chapter 98 of the Acts of 1956, and as amended in 1957 and 1958
Chapter 532 of the Acts of 1957, and as amended in 1958, and
Chapter 66 of the Acts of 1958,

said Section 7 reading as follows:

"And Be It Further Enacted, That no department, board, commission, agency or institution specified or named in this Act shall begin any work with funds secured pursuant to the provisions of this Act unless satisfactory assurances are made to the Board of Public Works that the work described in the individual items of this Act can be completed with the funds specified for each such item respectively."

BONDS:

The Secretary advised the Board that advice had been received from the E. A. Wright Bank Note Company, which has been preparing bonds issued by the State of Maryland for the past several years, that because of increased production costs it would be necessary for that company to submit a revised price for bonds to be prepared in the future. Upon receipt of that information, the Secretary asked the E. A. Wright Bank Note Company to submit a new proposal for preparing Maryland Bonds and, in addition, asked the W. M. Sanner Company, Inc., the Baltimore representatives of Security-Columbian Banknote Company, to submit a proposal for furnishing the State with bonds of the same quality as the State has been obtaining in the past.

As a result of these requests, two proposals were received: one from the E. A. Wright Bank Note Company at a price of forty-six cents (46¢), each, per bond; and the other from W. M. Sanner Company, Inc., representing Security-Columbian Banknote Co., at a price of fifty-five cents (55¢), each, per bond.

The Board authorized the continuance of the obtaining of Bonds from the E. A. Wright Bank Note Company at their quotation of forty-six cents (46¢) per bond.

BOYS' VILLAGE OF MARYLAND:

1- The Secretary advised the Board of the payment of \$2,700.00 from the Board of Public Works-Fire Losses State Property Fund-Item 13, for Boys' Village of Maryland, under date of August 28, 1958.

2- The Board approved Item 40-A of the agenda of the Department of Public Improvements, relating to Boys' Village of Maryland, as follows:

"Approval is requested for demolition of the Old Administration Building. This building is in very poor condition, is considered a hazard, and is no longer required due to the completion of the New Administration Building. The demolition has the approval of the Department of Budget and Procurement, Department of Public Welfare, Boys' Village of Maryland, and this Department."

(cont.)

(Boys' Village of Md.)

- 3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Boys' Village of Maryland with payment to be made from the funds indicated:

Budget Program 11.01.03.04-08 --

Harford Contracting Co., for demolition of Old Administration Building. No fee. (40-B)

\$3,900.00

General Construction Loan of 1957 -

Item 80 - Colburn Contracting Co., for excavating test borings in connection with construction of Staff Dormitories. (item 22-A)

95.00

Item 83 - Peyton, Inc., for Change Order 6 to contract approved Jan. 20, 1958, for General Site Improvements. No fee. (22-B)

245.00 .

BUREAU OF MINES:

X In connection with the possible contribution which the State may make toward the cost of the extinguishing the fire burning on the property of the Koontz Coal Company, near Klondike, Maryland, the Secretary brought to the attention of the Board several documents to be executed by the State of Maryland in this matter, under the authorization given at the meeting of August 18, 1958, as follows:

Joint Contribution Agreement, along with letter from Mr. Frank E. Griffith, Supervising Coal Mine Fire Control Engineer, U. S. Bureau of Mines.
Operations Contract and Release Form, relating to this fire.
Exhibit A, - Plan view map of fire area and proposed barrier trench near Klondike, Maryland.

The Secretary was instructed to refer these documents to the Attorney General for his review and approval before execution by the members of the Board of Public Works.

CROWNSVILLE STATE HOSPITAL:

- 1- The Board approved construction item 1 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Crownsville State Hospital:

General Construction Loan of 1954 - Item 48

List 17

\$200.00 .

- 2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Crownsville State Hospital, payable from the funds indicated:

General Construction Loan of 1955-Item 57 --

Emjay Engineering & Construction Co., Inc., for Change Order 8 to contract approved May 28, 1957, for Central Kitchen Addition. Fee-Wheeler, Bonn, Shockey & Associates. (25-A)

\$760.00

Emjay Engineering & Construction Co., Inc., for Change Order 9 to above contract. No fee. (25-B)

443.53 .

DEPARTMENT OF CORRECTION:

The Secretary brought to the attention of the Board a request from the Board of Correction that authorization be given for an adjustment of the present salary of the position of Superintendent of Prisons to \$16,000 flat rate per annum, subject to the approval of the Standard Salary Board, this request being dated September 3, 1958.

The Board was not willing at this time to approve the request as an emergency and deferred action on the request.

DEPARTMENT OF EMPLOYMENT SECURITY:

- 1- The Secretary advised the Board of receipt of a letter under date of August 27, 1958, from Mr. Robert B. Kimble, Executive Director, of the Department of Employment Security, stating that since the workload of that department has diminished it was possible for that department, as of September 2, 1958, to discontinue the two shift operation authorized by the Board of Public Works at its June, 1958, meeting.

- 2- The Secretary brought to the attention of the Board report received from the Department of Employment Security, dated September 8, 1958, for the quarter ended June 30, 1958, showing in detail, taxes collected, accounts receivable, liens filed on tax claims, interest waived, accounts abated and adjusted, and accounts that were found to be uncollectible.

The Board approved the report as submitted, and ordered same filed.

(cont.)

(Dept. of Employment Security)

- 3- Upon the recommendation of the Department of Public Improvements, agenda item 36, the Board approved payment by the Department of Employment Security of invoice of Gardens Blue Print & Photo Print Company, in the total amount of \$614.84, for blue-prints in connection with bidding for the Construction of the Employment Security Building. Funds are available in Department of Employment Security, Baltimore Office Building Project Fund, Account #739.

DEPARTMENT OF FORESTS AND PARKS:

- 1- The Secretary advised the Board of the following expenditures which had been made by the Department of Forests and Parks, from the funds indicated:

| | |
|--|------------------------------|
| General Construction Loan of 1953 - Item 24-1, Deep Creek Lake State Park -- D. C. Goodfellow Agency, for appraising 50 acres of Charles O. Garrett's land in Garrett County. | \$ 75.00 |
| General Construction Loan of 1957-Item 31-1 (Surveyors, relaltors and title work for Patapsco State Park) -- Russell M. Herbert E. F. Raphel & Associates Leo William Rader | 547.90 1,671.10 393.84 |
| General Construction Loan of 1957-Item 31-2 (Patapsco State Park) -- Erman A. Shoemaker, Clerk of Circuit Court for Carroll County, for recording deed on Polly Brooks Howe property (4/8/58). | 9.00 |
| R. Cresap Davis, for title examination, preparation of deeds, etc. in connection with Charles F. Meyer properties (3/10/58). | 165.50 |
| Roby H. Mullinix, Clerk of Circuit Court for Howard County, for recording deed on Charles F. Meyer property. | 8.25 |
| James A. Pine, for title examination on Filbert Marsh and Gertrude Harris property (7/14/58). | 75.00 |
| Charles E. Hogg, for record deed, acknowledgements, title work , etc., in connection with Ernest A. Bidinger property (6/9/58). | 57.75 |
| John Wood, attorney, for professional services in connection with condemnation case for property of Richard H. Langenfelder and wife (7/14/58). | 273.85 . |

- 2- The Board approved construction items 20 and 3 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Department of Forests and Parks:

| | | |
|--|---------|-----------|
| Board of Public Works-Fire Losses State Property | | |
| Fund - Item 3 | List 6 | \$ 242.73 |
| | List 12 | 38.36 |
| General Construction Loan of 1954 - Item 31 | List 51 | 5.37 |
| Item 32 | List 51 | .65 |
| Item 34 | List 62 | 10.54 |
| General Construction Loan of 1955 - Item 31 | List 45 | 228.40 |
| | List 60 | 343.93 |
| General Construction Loan of 1956 -Item 31 | List 38 | 124.10 |
| Item 32 | List 38 | 33.89 |
| | List 61 | 23.45 |
| Item 34 | List 38 | 13.20 |
| Item 38 | List 38 | 18.37 |
| General Construction Loan of 1957 - Item 30 | List 52 | 5.06 |
| Item 31 | List 3 | 70.00 |
| Item 46 | List 52 | 3.50 |
| | List 59 | 5.88 . |

- 3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Department of Forests and Parks, with payment to be made from the funds indicated:

| | |
|--|------------|
| General Construction Loan of 1957 - Item 44 -- United States Bronze Sign Co., Inc., for marker to be used in connection with the Smallwood Retreat. (33-B) | \$ 30.00 |
| C. Parsley & Son, Inc., for painting at Smallwood Retreat. (33-C) | 1,512.00 . |

- 4- The Board approved Item 33-A, relating to the Department of Forests and Parks, in the agenda of the Department of Public Improvements, as follows:

"Reference is made to Item 25-G of this Department's Agenda of November 4, 1957, requesting allocation of \$22.50 against Item 38-General Construction Loan of 1956 for

(cont.)

(Dept. of Forests & Parks)

4-

"Employer's Share of Social Security. This department has been advised that there is an unused balance of \$18.15 which is no longer necessary for the employer's Share of Social Security, therefore, it is requested that this \$18.15 be reverted to the unencumbered balance in Item 38-General Construction Loan of 1956 to become available for labor, materials and contracts in connection with the water supply system at Hollofield Recreation Area, Patapsco State Park."

DEPARTMENT OF GAME AND INLAND FISH:

The Secretary brought to the attention of the Board a request from the Department of Game and Inland Fish, dated July 31st, for the allocation of a room in the new Baltimore State Office Building. This request had been referred to the Department of Public Improvements at the meeting of August 18, 1958. Mr. O'Donnell today advised the Board that there is no space available in the Baltimore Building which could be assigned for this purpose.

DEPARTMENT OF INFORMATION:

The Secretary brought to the attention of the Board a letter received from Mr. Rennie, dated September 5, 1958, relative to the request from the Maryland State Travel and Publicity Commission (submitted at the August, 1958, meeting) for an allotment of \$1,000.00 from the General Emergency Fund for the expenses of that Commission. Mr. Rennie advised the Board that he had discussed the matter with Dr. Everstine, who advised him he was not able to understand why the Commission came to the Board for funds because it was his understanding that money could be made available to the Commission out of funds appropriated to The Legislative Council.

Under the circumstances, the Board felt it was not necessary to take any action on the request.

DEPARTMENT OF MARYLAND STATE POLICE:

1- See, "State Retirement Systems", of these minutes.

2- The Board approved construction item 10 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Department of Maryland State Police:

| | | |
|---|---------|------------|
| General Construction Loan of 1955 - Item 15 | List 30 | \$ 64.00 . |
|---|---------|------------|

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Department of Maryland State Police, with payment to be made from the funds indicated:

| | |
|---|----------|
| J. Russell Summers, for Change Order #2 to contract approved Feb. 11, 1957, for construction of Easton Barracks and Garage Building. No fee. (34-F) | \$650.00 |
| (\$622.65 Item 13-General Construction Loan of 1955) | |
| 27.35 Item 14-General Construction Loan of 1955. | |

Budget Program --

| | |
|---|--------|
| 1959-3-07.05.00.01-14 - Korb Roofers, Inc., for roof on storage room at Pikesville Headquarters. (34-D) | 400.00 |
| 3-07.05.00.03-08 - Eastern Shore Termite Control Co., for work at Salisbury Barracks. (34-E) | 127.60 |
| Walter N. Yoder & Son, for work at La Vale Barracks. | 181.75 |
| Jenkins Brothers, Inc., for work on water pump at Salisbury Barracks. (34-I) | 24.80 |

General Construction Loan of 1955-Item 14 --

| | |
|---|----------|
| Shannahan Well Co., to provide water for Easton Barracks. (34-J) | 395.00 |
| J. Russell Summers, for Change Order #3 to contract approved Feb. 11, 1957, for Easton Barracks. Credit. (34-K) | 395.00 + |

General Construction Loan of 1957-

| | |
|---|----------|
| Item 13 - J. Albert Roney, Jr., for title examination. (34-A) | 111.25 |
| Item 15 - Baltimore Gas & Electric Co., transformer change-Waterloo. (34-C) | 85.00 |
| Item 16 - H. Earl Hudgins Co., for Change Order 3 to contract approved April 8, 1958, for Radio Shop Bldg.-Waterloo. (34-B) | 1,603.00 |
| H. Earle Hudgins, for Change Order 2 to contract approved April 8, 1958, for Radio Shop Bldg.-Waterloo. (34-G) | 814.40 . |

DEPARTMENT OF MENTAL HYGIENE:

The Secretary brought to the attention of the Board a letter, dated September 5, 1958, received from Dr. Clifton T. Perkins, Commissioner of Mental Hygiene, relating to the salary and classification for Mrs. Grace E. Schwartz, Supervisor of Budgets and Accounts, in the Department of Mental Hygiene, and requesting that this classification be up-graded because of recent legislation enacted relating to patients in mental hospitals.

The Board was not willing to approve this request as an emergency and deferred any action in the matter.

DEPARTMENT OF PUBLIC IMPROVEMENTS:

The Secretary brought to the attention of the Board the Monthly Progress Report, as of August 31, 1958, of the Field Division of the Department of Public Improvements, copies of which report had been sent to the individual members of the Board.

This report was ordered filed.

EASTERN SHORE STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, the Board approved the award of the following contracts by Eastern Shore State Hospital, with payment to be made from the funds indicated:

Budget Program 10.03.04.03-08 --

| | |
|--|------------|
| Choptank Construction Co., Inc., for window screens in the Administration Building. (26-C) | \$1,332.00 |
|--|------------|

General Construction Loan of 1957-Item 66 --

| | |
|--|----------|
| Choptank Construction Co., for loading platform at Kitchen. (26-A) | 5,060.00 |
|--|----------|

| | |
|--|--------|
| A. P. Isakson, Inc., for Change Order #1 to contract approved Dec. 16, 1957, for Sanitary Sewage Improvements. Fee-Whitman, Re- quardt & Associates. (26-B) | 289.25 |
|--|--------|

| | |
|---|------|
| Bateman Photo Print & Blue Print Co., for prints re. bidding on Loading Platform at Kitchen. (26-D) | 8.82 |
|---|------|

General Construction Loan of 1958 --

| | |
|---|----------|
| Item 28 - Penniman & Browne, Inc., for test borings at site of Geriatrics Bldg. No fee. (4-B) | 1,799.72 |
|---|----------|

| | |
|---|-----------|
| Item 29 - James A. Slacum Inc., for water main relocation. Fee is applicable to Whitman, Requardt & Associates. (4-A) | 12,087.20 |
|---|-----------|

EMPLOYEES' RETIREMENT SYSTEM:

See: "State Retirement Systems" of these Minutes.

GENERAL EMERGENCY FUND:

1- Maryland State Travel and Publicity Commission - see, page 4 of these minutes, under Department of Information, no action.

2- St. Mary's Seminary Junior College - see item in these minutes, under St. Mary's Seminary Junior College, relating to approval to allocation of \$3,500.00 from the 1959 General Emergency Fund for library books, shelving, films, etc.

3- Upon the recommendation of Mr. Rennie, the Board approved the following allocations of funds from the General Emergency Fund for the agencies indicated:

Board of Public Works - an amount sufficient to pay for the total cost of moving expenses of the various State agencies into the Annapolis State Office Building.

Department of Parole and Probation - \$15,000.00 to augment the parole program by the employment of four additional Parole Officers, necessary stenographic help and other expenses.

Public Service Commission - \$3,750.00, to cover the State's one-half share of the fee of Arthur Lazarus Co., Management Consultants, to prepare and present expert testimony in connection with request of transit company for fare increases. Baltimore is to pay the other one-half of the cost of \$7,500.00, maximum amount.

Commissioner of the Land Office - \$4,900.00, to cover the cost of office furniture, shelving and other equipment needed in connection with moving the agency into the new Annapolis State Office Building.

LEASES:

Upon the recommendation of the Department of Budget and Procurement, the Board approved execution of the following leases for the agencies indicated:

Comptroller of the Treasury - renewal lease with Newton Lodge #56, IOOF, as lessor, for space in Room 310, IOOF Building, 132 East Main Street, Salisbury, for a term of two years from October 1, 1958, at an annual rental of \$1,200.00.

Comptroller of the Treasury -Income Tax Division - renewal lease with Calvin P. Bartlett, agent, as lessor, covering Rooms Nos. 901, 902, 903, 903A and 903B International Building, Washington, D.C., for a term of two years from September 1, 1958, at an annual rental of \$3,180.00.

Department of Employment Security - new lease with James L. Gibbons, as lessor, for space on the first floor of 7801 Woodmont Avenue, Bethesda, Maryland, for a term of one year from September 1, 1958, at an annual rental of \$4,500.00, in lieu of quarters at 7240 Wisconsin Avenue, Bethesda, Maryland.

State Roads Commission - new lease with Laurel Building Association, as lessor, for Room 201 at 382 Main Street, Laurel, Maryland, for a term of nine months from September 1, 1958, at an annual rental of \$1,260.00.

The Board also approved execution of the following lease which have been negotiated by the State Roads Commission, all effective for a term of one month from the dates shown for the respective leases, and then to continue on a monthly basis:

| <u>LESSEE</u> | <u>LOCATION</u> | <u>Date Effective</u> | <u>Annual Rental</u> |
|----------------------|--|-----------------------|----------------------|
| Jane H. Lechlitter | 46 Lamont St., Cumberland | 8-1-58 | \$ 420 |
| William P. Merritt | 78 National Highway, Cumberland | 8-1-58 | 510 |
| Cletus R. Meyer | 76 National Highway, Cumberland | 8-1-58 | 600 |
| Arlen O. Raygor | 218 Emily St., Cumberland | 8-1-58 | 420 |
| Joel D. Raygor | Premises at Mt. Savage Rd., Cumberland, Md. | 8-1-58 | 600 |
| Robert W. Sheperdson | Premises on Carrick Place, RD 5, Braddock Rd., Cumberland | 9-1-58 | 1,020 |
| Pete C. Johnson | Premises on north side of Md.Rt. 404 near intersection with Md.Rt. 16, Denton. | 8-1-58 | 900 |
| Howard E. Graybeal | Premises on Rt. 152 and Harford Road, Fallston. | 9-1-58 | 240 |
| Bruce F. Beacher | 9706 Hastings Drive, Silver Sprg. | 9-1-58 | 560 |
| Edward A. Cooke | 502 Sterling Rd., Silver Spring | 8-1-58 | 1,200 |
| Leonard J. Ebel | 9804 Grayson Ave., Silver Spring | 9-1-58 | 1,200 |
| Richard C. Gordon | 9105 Columbia Blvd., Silver Spring | 9-1-58 | 1,680 |
| Norman W. Mandy | 9210 Georgia Ave., Silver Spring | 8-1-58 | 1,080 |
| Geraldine H. Mann | 9207 Columbia Blvd., Silver Spring | 8-1-58 | 1,080 |
| Charles F. Rupertus | 9212 Georgia Ave., Silver Spring | 9-1-58 | 1,200 |
| Harry Lett | 213 Gorman Ave., Laurel | 9-1-58 | 600 . |

INSTITUTION FOR THE CRIMINALLY INSANE:

The Board approved construction item 5 of the agenda of the Department of Budget and Procurement, covering the following expenditures for the Institution for the Criminally Insane:

| | | |
|--|---------|------------|
| General Construction Loan of 1953-Item 1 | List 49 | \$ 576.00 |
| | List 50 | 1,206.40 . |

MARYLAND HOUSE OF CORRECTION:

- 1- The Secretary advised the Board of payment of \$1925.00 for Maryland House of Correction from the Board of Public Works-Fire Loss account, Item 11, on August 20, 1958.
- 2- The Board approved Item 29 of the agenda of the Department of Public Improvements, as follows:

"Reference is made to Item 41-B of this Department's Agenda of August 18, 1958, requesting approval of Change Order #2 in the amount of \$4,519.80 to contract with Alpha Construction Corporation for Construction of Staff Dormitory. The funds for accomplishment of this change order for steam and return piping to service the Staff Dormitory were in error, and it is request that the funds authorized be voided and the Change Order be payable from funds shown below:

\$3,660.80 Item 99-General Construction Loan of 1957 (Staff Dormitory)

859.00 Item 100-General Construction Loan of 1957 (Utilities for Staff Dormitory).

Fee is applicable as previously report to Bonnett and Brandt."

MARYLAND PENITENTIARY:

- 1- The Board approved construction item 9 of the agenda of the Department of Public Improvements, covering the following expenditures by the Maryland Penitentiary:

| | | |
|--|--------|-----------|
| General Construction Loan of 1951 - Item 163 | List 4 | \$ 774.75 |
| General Construction Loan of 1956 - Item 100 | List 8 | 1,506.02 |
| | List 9 | 476.02 . |

- 2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Maryland Penitentiary, with payment to be made from the funds indicated:

Workmen's Compensation Insurance, for April 1 to June 30, 1958. (31-B)

| | |
|--|----------|
| Item 76-General Construction Loan of 1949 | \$ 34.65 |
| Item 101-General Construction Loan of 1956 | 13.10 |

Prison Labor, for July, 1958. (31-E)

| | |
|--|-------|
| Item 100-General Construction Loan of 1956 | 92.90 |
| Item 101-General Construction Loan of 1956 | 16.00 |

General Construction Loan of 1956-Item 101 -
J. Rothstein & Co., for steel access doors for fire room of
Heating Plant. No fee. (31-A) 250.00

General Construction Loan of 1957-Item 103 -
Bandiere, Inc., for appraisals of property in connectin with extend-
ing Penitentiary site. (31-C) 3,529.75

General Construction Loan of 1958-Item 80 -
Richard W. Cooper, for topographic survey of property at Poplar
Hill Labor Camp. (31-D) Cost to be reported. - - - .

MARYLAND SCHOOL FOR THE DEAF:

- The Board approved construction item 2 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Maryland School for the Deaf:

| | | |
|---|--------|--------------|
| General Construction Loan of 1958 - Item 90 | List 9 | \$3,738.70 . |
|---|--------|--------------|

MARYLAND STATE REFORMATORY FOR MALES:

- 1- The Board approved construction item 13 of the agenda of the Department of Budget and Procurement, covering the following expenditures made by Maryland State Reformatory for Males:

| | | |
|--|---------|----------|
| General Construction Loan of 1949 - Item 61D | List 10 | \$ 79.30 |
| | List 11 | 82.46 |
| | List 12 | 1,206.42 |
| | List 14 | 306.49 |
| | List 15 | 3,296.72 |
| General Construction Loan of 1953 - Item 124 | List 2 | 29.03 |
| General Construction Loan of 1956 - Item 104 | List 2 | 22.64 . |

- 2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Maryland State Reformatory for Males, with payment to be made from the funds indicated:

Prison Labor, for July, 1958. (32-A)

| | |
|--|----------|
| General Construction Loan of 1956-Item 104 | \$ 17.45 |
| General Construction Loan of 1949-Item 61D | 75.75 |

Budget Program 12.01.05.04-08 --
National Engineering Co., for work on Boiler Tubes in #1 Boiler.(32B) 150.00
Niner Awning Co., for recovering awnings, and 1 new one for Super-
intendent's Residence. (32-C) 274.20 .

MARYLAND STATE REFORMATORY FOR WOMEN:

- The Board approved construction item 14 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Maryland State Reformatory for Women:

| | | |
|--|---------|----------|
| General Construction Loan of 1952 - Item 70 | List 38 | \$ 46.75 |
| | List 39 | 130.34 |
| General Construction Loan of 1955 - Item 114 | List 6 | 59.80 . |

MARYLAND TRAINING SCHOOL FOR BOYS:

The Board approved construction item 18 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Maryland Training School for Boys:

| | | |
|---|---------|------------|
| General Construction Loan of 1954 - Item 71 | List 55 | \$164.98 . |
|---|---------|------------|

MARYLAND TUBERCULOSIS HOSPITALS:1- Victor Cullen State Hospital -

The Board approved Item 18 of the agenda of the Department of Public Improvements, relating to Victor Cullen State Hospital, as follows:

"Buildings No. 4-E and 4-F (two pavilions) are presently used for sewing and typing classes and for industrial therapy. It is intended to transfer the functions carried on in these two buildings to other locations at the Hospital. Since these buildings are in very bad condition, the Hospital authorities have requested permission to demolish Buildings No. 4-E and 4-F with institutional personnel. This matter has been discussed and concurred in by the Department of Budget and Procurement, and authorization is therefore requested that approval be given for the demolition of these two buildings."

2- Mount Wilson State Hospital -

Upon the recommendation of the Department of Public Improvements, agenda item 19, the Board approved payment of the following invoice by Mount Wilson State Hospital from the funds indicated:

Maryland Tuberculosis Hospital, Special Funds-755 --

J. F. Disman Company, for cost of required Performance and
Payment Bond in connection with contract approved June 9,
1958, for equipment for screen pictures.

\$ 10.00 .

MILITARY DEPARTMENT:

1- The Secretary advised the Board of the following expenditures which had been made by the Military Department in connection with the Kensington Lot and Garage:

General Construction Loan of 1951-Item 10 -

Charles M. Marsteller, Jr., for services in connection with the
purchase of lot and exchange with Town of Kensington.

\$200.00

General Construction Loan of 1957-Item 8 --

Ralph George Shure, for legal services in connection with property
of Robert H. Phillips Estate and Trustees, Lot 12, Rl. 3 "North
Kensington".

303.50 .

2- The Board approved construction item 6 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Military Department:

| | | |
|--|----------|------------|
| Armory Loan of 1948 - Item 1 | List 146 | \$164.15 |
| General Construction Loan of 1954 - Item 8 | List 43 | 134.40 |
| General Construction Loan of 1957 - Item 8 | List 30 | 1,173.41 . |

3- The Board approved Item 6 of the agenda of the Department of Public Improvements, relating to the Military Department and the Kensington Armory Garage, as follows:

"Reference is made to the Minutes of the meeting of the Board of Public Works on May 28, 1957 (Page 104) approving construction of new Garage at the Kensington Armory. In accordance with this approval (and with further approval of the Board of Public Works in meeting on August 17, 1957 - Page 199 - giving the Military Department authority for construction of jobs on purchase and hire, or per diem basis) the Military Department advises that they are constructing a 27 foot by 44 foot garage on a plot of ground recently purchased by the Military Department to be traded for property adjacent to the Kensington Armory.

"Employees of the Military Department will be used and supplemented by hiring additional employees from Willard Construction Company, with the amount of work to be done by Willard Construction Company not to exceed \$6,000.00. The Military Department will purchase all necessary materials through the Department of Budget and Procurement. Funds are available in Item 8-General Construction Loan of 1957 (Grading, Curbs, Roads, Parking Areas and other Improvements at the following locations throughout the State: . . Kensington.". No fee is applicable."

(cont.)

(Military Dept.)

- 4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Military Department, with payment to be made from the funds indicated:

Budget Program 07.03.00.03-08 --

| | |
|--|-----------|
| W. Earl Hershey, Inc., for repairs to water heater in Administration Bldg. at Harbor Field. (39-A) | \$ 295.00 |
| Christensen & Andersen, Inc., for repairs to flagpole at Towson Armory. (39-A) | 45.00 |
| H. T. Harrison & Sons, Inc., for roof repairs at Greenblet. (39-A) | 317.00 |
| Superior Painting Co., for work at Ellicott City Armory. (39-A) | 624.00 |
| Capitol Chemical Co., to correct ermite and fungus rot condition at Glen Burnie Armory. (39-A) | 200.00 . |

Armory Loan of 1948 --

Allocation of funds for gasoline credit cards for fiscal year 1959. (39-B) 1,000.00 .

MISCELLANEOUS:

- 1- The Secretary submitted to the Board a letter dated September 10, 1958, received from Dr. Richard D. Weigle, President of Historic Annapolis, Inc., requesting that the Board of Public Works authorize the use of the Old Treasury Building on the State House grounds as a museum and as headquarters for the Society. Mr. Kent Mullikin, Mr. Orlando Ridout, 4th, and Mrs. John Wright, were present at the meeting and advocated approval by the Board of this request.

After due consideration, the Board agreed to allow the use of the Old Treasury Building by Historic Annapolis, Inc., for the purposes outlined in their letter and discussed at the meeting.

- 2- The Secretary brought to the attention of the Board a file of correspondence between Governor McKeldin and representatives of the Pittsburgh Bicentennial Celebration, in which correspondence request was made for the loan of Charles Wilson Peale's portrait of Will Pitt, the Elder, Earl of Chatham, as a Roman Senator, which hangs in the Maryland State House, in Annapolis, to be exhibited with the effects of the Earl of Chatham at the celebration from November 13, 1958 through June 8, 1959.

After due consideration, the Board approved this request, it being understood that the Pittsburgh Bicentennial Celebration Commission will pay all costs of removal of the painting from the walls of the State House, fees for properly crating and shipping the painting to Pittsburgh, and necessary insurance costs to cover this painting enroute and on display at the exhibit; and, that the commission will also cover the same costs when the painting is being returned to the State of Maryland.

- 3- Mr. Rennie called the attention of the Board to an offer which had been made by a realtor as to the sale of the Strawbridge Home for Boys, at Eldersburg, Carroll County, for any possible use the State might have for this property.

The Board decided it was not interested in buying the property.

MONTEBELLO STATE HOSPITAL:

The Board approved construction item 4 of the agenda of the Department of Budget and Procurement, covering the following expenditures for Montebello State Hospital:

| | | |
|---|---------|-------------|
| General Construction Loan of 1955-Item 51 | List 37 | \$ 190.50 . |
|---|---------|-------------|

MONTROSE SCHOOL FOR GIRLS:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by Montrose School for Girls, with payment to be made from the funds indicated:

Budget Program 11.01.05.04-10 --

| | |
|---|--------------|
| Arthur P. Shamer, for replacement of heating boiler in School Building. No fee. (item 23) | \$1,396.00 . |
|---|--------------|

MORGAN STATE COLLEGE:

- 1- The Board approved construction items 7 and 21 of the agenda of the Department of Budget and Procurement, covering the following expenditures and contracts by Morgan State College:

| | | |
|---|--------|------------|
| General Construction Loan of 1956 - Item 114 | List 9 | \$ 33.00 |
| General Construction Loan of 1958 - Item 94 | | |
| Revere Furniture & Equipment Co., for household furniture for student activities building. | | 7,603.61 . |

- 2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Morgan State College, with payment to be made from the funds indicated:

| | | |
|--|--|--------------|
| Baltimore Board of Fire Commissioners, for fire alarm boxes authorized on July 14, 1958. (12-B) | | \$1,435.16 |
| (\$750.00 1958 Budget 13.02.00.04-08 -) | | |
| 685.16 1959 Budget 13.02.00.04-08 -) | | |
| Credit on above contract encumbrance. (12-B) | | 214.84 + |
| (1959 Budget 13.02.00.04-08 -) | | |
| General Construction Loan of 1951 - Item 226 -- | | |
| Benjamin E. Beavin Co., for site development studies in July. (12-C) | | 213.16 |
| General Construction Loan of 1957 - Item 113 -- | | |
| Piracci Construction Co., Inc., for construction of Auditorium, Music- Arts Bldg. Fee-Gaudreau & Gaudreau. (12-A) | | 972,000.00 . |

PATUXENT INSTITUTION:

- 1- The Board approved construction item 8 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Patuxent Institution:

| | | |
|--|---------|------------|
| General Construction Loan of 1953 - Item 105 | List 38 | \$ 11.90 . |
|--|---------|------------|

- 2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Patuxent Institution, with payment to be made from the funds set forth:

| | | |
|--|--|------------|
| General Construction Loan of 1956-Item 94 -- | | |
| Henry A. Knott, Inc., for Change Order #3 to contract approved June 9, 1985 for Dining Hall-Kitchen, Corridor and Security Fence. Credit. No fee. (30-A) | | \$4,604.50 |
| Henry A. Knott, Inc., for Change Order #4 to above contract. | | |
| Fee-Lucius White, Edward White & Associates. (30-B) | | 1,187.05 |
| Henry A. Knott, Inc., for Change Order #5 to above contract. | | |
| Fee-Lusius White, Edward White and Associates. (30-C) | | 1,445.95 . |

ROSEWOOD STATE TRAINING SCHOOL:

- 1- The Secretary advised the Board of the following fires which occurred at Rosewood State Training School:

August 30, 1958 - Barn, Gwynnbrook Road, with 80% damage.
September 3, 1958 - Spastic III Building.

- 2- The Board approved construction item 15 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Rosewood State Training School:

| | | |
|---|---------|------------|
| General Construction Loan of 1953 - Item 56 | List 23 | \$421.00 |
| General Construction Loan of 1958 - Item 38 | List 22 | 5,427.29 . |

- 3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Rosewood State Training School, payable from the funds indicated:

| | | |
|--|--|----------|
| Budget Program 10.03.05.03-08 -- | | |
| Oscar M. Gray and Son, for demolition of Building No. 89. (24-C) | | \$900.00 |
| General Construction Loan of 1953 - Item 58 -- | | |
| Norman W. Meekins, for Improvements to Roads. (24-A) | | 2,710.00 |

(cont.)

(Rosewood)

3- General Construction Loan of 1955-Item 65 --

Diale Engineering Co., Inc., for renovation of north stairway and south stairway in King Cottage. Fee-Green Associates, Inc. (5) \$30,857.00

General Construction Loan of 1957-Item 52 --

Chesapeake and Potomac Telephone Co., for extension of service from main switchboard to Long Term Care Colony Bldg. (28) 209.30

General Construction Loan of 1958-Item 35 --

Elevator Engineering Co., for conversion of freight elevator in Central Kitchen from direct to alternating current operation. (24-B) 1,597.00 .

ST. MARY'S SEMINARY JUNIOR COLLEGE:

Mr. R. Bascom Broun, Jr., President of the Board of Trustees of St. Mary's Seminary Junior College, Dr. May Russell, President of the school, and Mr. Kent Mullikin, appeared before the Board in connection with request which was being made on behalf of the college for an allocation of money from the General Emergency Fund to take care of the expenses of providing library books, shelving, films, audio visual material, etc., so that the college would be able to obtain from the National Committee on Higher Education an accreditation to give the college its proper standing among educational institutions. It was stated that the cost of supplying these books and equipment would be approximately \$10,500.00, but that this expense would be spread over a period of three years. It was further stated that the college desired to obtain at this time one-third of the total cost and that provision could be made later for the balance for the two remaining years in future budgets.

After due consideration, the Board approved the request of the college and authorized an allocation of \$3,500.00 from the General Emergency Fund for 1959 to take care of the amount which it is desired to spend in the current fiscal year for this work.

SPRINGFIELD STATE HOSPITAL:

- 1- The Board approved construction item 16 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Springfield State Hospital:

| | | |
|---|---------|------------|
| General Construction Loan of 1953-Item 70 | List 85 | \$1,643.83 |
| General Construction Loan of 1954-Item 61 | List 53 | 361.25 |
| General Construction Loan of 1956-Item 61 | List 37 | 120.00 |
| | List 38 | 324.00 . |

- 2- The Board approved Item 43 of the agenda of the Department of Public Improvements, as follows:

"Approval is requested for appointment of Ferdinand P. Kelly as Architect to prepare plans and specifications for construction of a Canteen Building at Springfield State Hospital. Funds are available for this purpose in Special Accounts specifically allocated to Springfield for this purpose. Fee is payable on the Type B basis."

- 3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Springfield State Hospital, payable from the funds indicated:

| | |
|---|-------------|
| Budget Program 10.03.06.03-08 -- Blair Brothers, for painting. (35) | \$7,590.00 |
| Lewis Brothers, for painting. (35) | 4,200.00 |
| General Construction Loan of 1957-Item 71 -- | |
| Willard Construction Co., for three fire escape stairs, four escape ramps, and one tower. Fee- Turpin, Wachter & Associates. (41) | 39,800.00 . |

SPRING GROVE STATE HOSPITAL:

- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Spring Grove State Hospital, payable from the funds indicated:

| | |
|---|------------|
| Special Fund 784 (Brehm Account) - Abbey Fence Co., for chain link fence for Cottage Group #1. (27-A) | \$ 673.00 |
| Budget Program 10.03.07.03-08 - National Engineering Co., for replacing defective refractory in Boilers #3 and #4. No fee. (27-B) | 1,280.00 . |

STATE DEPARTMENT OF EDUCATION:1- Bowie State Teachers College -

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Bowie State Teachers College, with payment to be made from the funds indicated:

Reliable Contracting Co., Inc., for Surfacing Road and
Parking Area. No fee. (13-B) \$4,350.00
(\$ 661.15 Item 124-General Construction Loan of 1955)
3,688.85 Item 121-General Construction Loan of 1957.

General Construction Loan of 1951-Item 239 --

Arthur P. Shamer, for replacement of Hot Water Generating
Storage Tank, etc. No fee. (13-A) 2,335.00

General Construction Loan of 1957-Item 119 --

Cyril H. Hebrank & Associates, for sketches for Laboratory.
School Building. Authorized April 8, 1957. (13-C) 3,588.00 .

2- Coppin State Teachers College -

a. The Board confirmed the approval which had previously been given by the individual Board members to the State Department of Education for the purchase of 1900 Warwick Avenue, Baltimore, for the use of Coppin State Teachers College, at a cost of \$12,950.00, with payment to be made from the General Construction Loan of 1958-Item 117.

b. The Secretary brought to the attention of the Board a letter received from the State Auditor, dated September 3, 1958, reviewing the matter of the loss at Coppin State Teachers College of \$653.80 on September 10, 1957. There were submitted with this letter copies of reports made by the Baltimore City Police Department covering investigations made by them in an effort to ascertain who was responsible for the loss of the money. It does not seem possible to pin-point the loss to any individual but the file does show that employees of the college were guilty of failure to adequately protect the money and that it was left where it was an easy matter for the money to be stolen.

The Board decided, however, that the college should have burglary or robbery insurance to cover any loss of this nature which might be sustained in the future, and instructed the Secretary to communicate this information to the State Department of Education. And, it was agreed that nothing could be done looking toward recovery of the money or holding anybody responsible for it and that, therefore, the loss would have to be absorbed by the college.

c. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Coppin State Teachers College, payable from the funds indicated:

Budget Program 13.04.04.04-08 --

Woodson Electric Co., for Change Order #1 to contract approved
August 18, 1958, for rewiring President's Residence. (14-B) \$108.78

General Construction Loan of 1957 -

Item 140-Anchor Construction Corp., for Change Order #1 to contract approved August 18, 1958, for Gymnasium and
Classroom. No fee. (14-A) 270.00

Item 143-Diale Engineering Co., Inc., for Change Order #2 to contract approved June 9, 1958, for Alterations and
Renovations of Warwick Cottage. (14-C) 1,952.00 .

3- Salisbury State Teachers College -

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Salisbury State Teachers College, payable from the funds set forth:

The Hannaman-Burroughs Co., for Site Improvements at Library. (15A)(38) \$11,472.40
(\$4,917.12 Item 106-General Construction Loan of 1954)
1,115.00 Item 107-General Construction Loan of 1954
5,440.28 Item 108-General Construction Loan of 1958.

General Construction Loan of 1954-Item 106 --

Miller Electric Co., Inc., for emergency repairs to electric
cable from metering pole to transformer vault. (item 3) 2,744.32

(cont.)

(St. Dept. of Education)
3-Salisbury

General Construction Loan of 1957-Item 130 --

Atlantic General Contractors, Inc., for Change Order #1 to contract approved July 14, 1958, for alterations to first floor, Old Library Building. No fee. (15-B)

\$2,200.00 max.

Atlantic General Contractors, Inc., for Change Order #2 to above contract. No fee. (15-C)

360.00 .

4- Towson State Teachers College -

- a. The Board approved construction item 17 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Towson State Teachers College:

General Construction Loan of 1954 - Item 111

List 5

\$ 657.95 .

- b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Towson State Teachers College, with payment to be made from the funds indicated:

Budget Program 13.04.07.04-08 --

Arthur P. Shamer, for Installation of Motorized Gate Valve in Administrative Building. No fee. (16-A)

\$2,638.00

General Construction Loan of 1951-Item 257 --

Louis J. Otremba, for Exit Lighting in Stephens Hall, and Program Bell and Clock Circuits in Stephens and Richmond Halls. No fee. (16-B)

2,644.00 .

STATE DEPARTMENT OF HEALTH:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by the State Department of Health, payable from the funds indicated:

Budget Program 10.01.01.04-08 --

Arthur P. Shamer, for Change Order #1 to contract approved July 14, 1958, for Construction of New Catch Basin and drainage piping in sheep pen area. (item 17)

\$ 150.00 .

STATE DEPARTMENT OF PUBLIC WELFARE:

- 1- The Board approved construction item 12 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the State Department of Public Welfare:

General Construction Loan of 1958 - Item 63

List 9

\$ 658.30

List 10

78.28

List 11

162.14 .

- 2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the State Department of Public Welfare, for which funds are available in the accounts indicated:

General Construction Loan of 1958-Item #63 --

Herbert Royce Myers, for damp truck & service; and for materials and hauling of stone fill, in connection with construction of warehouse at Green Ridge Forestry Camp for Boys. (item 21)

\$ 54.00

110.25 .

STATE EMPLOYEES:

- 1- See: Department of Correction)
Department of Mental Hygiene) of these Minutes.
State Insurance Department)
Traffic Court of Baltimore City)

- 2- The Board approved an extension of sick leave in the following case:

Boys' Village of Maryland - James O'Connell Waters, Farmer, for a period of three months from September 3, 1958, and if this employe is unable to return to duty at the end of that time, it is recommended that a physical examination be given to determine the employe's fitness to remain in the State service.

STATE INSURANCE DEPARTMENT:

The Secretary brought to the attention of the Board a letter, dated August 21st, 1958, received from the State Insurance Department, requesting that a survey be made department's auditing unit, with a view to the appointment of an Assistant Auditor to be known as Auditor II, and also that consideration be given to the present classification and salary of the Auditor and Examiner positions.

After due consideration, the Board approved this request, on an emergency basis and authorized the Commissioner of Personnel and the Standard Salary Board to look into the situation.

STATE LIBRARY:

The Secretary brought to the attention of the Board a letter, dated August 29, 1958, received from the Maryland State Library, relative to the telephone situation within that agency. The Secretary advised the Board of the possibility of taking care of the telephone requirements of the State Library through a special arrangement with the over-all telephone system in Annapolis and suggested that the request be deferred for the time being due to the fact that the needs of the agency might be taken care of without a direct telephone line.

The Board deferred action in the matter.

STATE OFFICE BUILDINGS:

1- Annapolis -

- a. The Secretary advised the Board that in accordance with previous instructions of the Board of Public Works, the Land Office was moved from the Hall of Records Building to the new State Office Building in Annapolis. Attention was called at this meeting to the activities of certain individuals who have taken legal steps to prevent the moving of the Land Office out of the Hall of Records Building. This matter is now pending in the Circuit Court for Anne Arundel County and a hearing on the petition for an injunction will be heard in due course.
- b. Mr. Rennie requested information from the Board as to the source of funds to be used for the payment of moving expenses of various State Agencies into the new Annapolis State Office Building.

The Board approved the allocation of an amount sufficient to pay for the total cost of such moving expenses, from the General Emergency Fund, with the funds to be transferred to the budget of the Board of Public Works for this purpose.

- c. Mr. O'Donnell, through agenda items 7-A and 42, brought to the attention of the Board the matter of expenses in connection with the arrangements which had been necessary for temporary parking facilities for the Legislature and for State personnel, prior to the completion of the new State Office Building in Annapolis. The total cost of the work done by the State Roads Commission in this matter is \$4,436.38.

The Board approved an allotment of funds from the General Emergency Fund to the budget of the Board of Public Works for the payment of the invoices of the State Roads Commission.

- d. The Board approved construction item 11 of the agenda of the Department of Budget and Procurement, covering the following expenditures made in connection with the new Annapolis State Office Building:

| | | |
|--|---------|----------|
| General Construction Loan of 1952 - Item 2 | List 41 | \$108.90 |
| | List 43 | 409.31 |
| | List 44 | 302.95 |
| | List 45 | 543.96 . |

- e. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Annapolis State Office Building, with payment to be made from the funds indicated:

| | | |
|---|--|------------|
| General Construction Loan of 1952 - Item #2 -- | | |
| Eastern Window Shade Co., for Venetian blinds. (2-A) | | \$2,850.00 |
| Fee-Harder & Dressel - Rogers, Taliaferro & Lamb. | | |
| Reliable Contracting Co., for curb and gutter work in connection with the widening plan for Calvert St., Annapolis, and for top soil. (2-B) | | 3,268.00 |

(cont.)

(State Office Bldgs.)

1-e Annapolis.

General Construction Loan of 1952-Item 2 --

United States Bronze Sign Co., Inc., for plaque for new building. Fee-Harder & Dressel-Rogers, Taliaferro & Lamb. (7-B)

\$ 453.69

Mayor and Aldermen of the City of Annapolis, for 1" water service tap to serve park area directly in front of new building. (7-C)

250.25

Zone Marking Co, for painting parking lines on area in the rear of new building. (7-D)

195.00 .

2- Baltimore -

- a. Mr. Rennie submitted to the Board a memorandum, dated September 15, 1958, addressed to him by Mr. Henry C. Evans, Superintendent-State Office Buildings-Baltimore, on the subject of policies required in connection with the operation of the new buildings being constructed in Baltimore. Mr. Rennie stated that he did not want an answer from the Board of Public Works at this meeting, but did want to submit the information covering in Mr. Evans' memorandum to him so that the Board might be giving some thought to the matter, and give a definite decision as to the establishment of policies as much in advance as possible of the occupancy of the new buildings.
- b. Mr. Rennie also brought to the attention of the Board the matter of a decision on cafeteria operations in the new Baltimore Buildings, upon their completion, and left with the Board members copies of data which had been compiled on the subject, for consideration by the members of the Board and for some definite disposition of the matter at a later meeting.
- c. Mr. O'Donnell made reference in agenda Item 8-C to letter, dated July 31, 1958, of the Department of Game and Inland Fish requesting assignment of a small office space in the Baltimore State Office Building to supplement the space occupied by this agency in the Annapolis Building. Mr. O'Donnell advised the Board that there is no space available for such assignment in the Baltimore Building.
- d. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract in connection with the Baltimore State Office Building, with payment to be made from the funds set forth:

General Construction Loan of 1952-Item #1 --

Blake Construction Company, Inc., for Change Order #12 to contract approved Feb. 11, 1957, for construction of the new building. Fee-Fisher, Nes, Campbell & Associates and The L. P. Kooker Co. (item 1)

\$22,390.62 .

- e. The Board approved the following items in the agenda of the Department of Public Improvements, relating to the Baltimore State Office Building:

8-a "Reference is made to Item 1 of this Department's Agenda of August 18, 1958, whereby approval was granted for assignment of additional space to the Department of Health. In revamping the layout of the space for the Department of Health on Floors Four, Eleven, Twelve and Thirteen, certain areas formerly assigned to that Department on Floors Eleven and Twelve have been released by them as 'surplus'.

"The Tax Map Division of the State Tax Commission has been from the planning stage assigned space in the State Roads Building. Recently the State Roads Commission has requested that this space be assigned to the State Roads Commission due to the additional requirements of the expanded road programs. Approval is therefore requested for the removal of the Tax Map Division from the State Roads Building to the space on the Twelfth Floor of the Main Building, which has been released by the Department of Health, amounting to approximately 1,960 square feet."

8-b "Approval is also requested for assignment of the space released by the Department of Health on the Eleventh Floor, approximately 600 square feet, for the use of the Building Superintendent and certain of his staff."

Mr. O'Donnell advised that the above allocations were agreed to by the Department of Health, the State Tax Commission, the State Roads Commission, and the Building Superintendent.

STATE PROPERTY:

Upon the recommendation of the Department of Budget and Procurement, the Board approved disposal of the following property no longer required in connection with the conduct of the State's business:

| | |
|--|----------|
| Barrett School for Girls-junk | \$ 7.81 |
| Department of Budget and Procurement-motor vehicle | 860.51 |
| Comptroller of the Treasury-office equipment | 35.00 |
| Maryland House of Correction-livestock & office equipment | 2,158.23 |
| Crownsville State Hospital-office & farm equipment and livestock | 2,310.44 |
| Eastern Shore State Hospital-livestock | 18.05 |
| State Department of Education-office equipment | 2.50 |
| Employees' Retirement System-office equipment | 135.00 |
| Department of Forests and Parks-motor vehicles | 5,324.14 |
| Department of Game and Inland Fish-junk | 24.00 |
| State Department of Health-office equipment | 75.00 |
| Henryton State Hospital-office equipment | 5.00 |
| Department of Information-motor vehicle | 590.00 |
| State Insurance Department-office equipment | 21.16 |
| Morgan State College-office equipment | 290.00 |
| Department of Motor Vehiclew-office equipment | 326.10 |
| Mt. Wilson State Hospital-livestock | 578.17 |
| Department of Parole and Probation-office equipment | 80.00 |
| Maryland State Reformatory for Males-livestock & office equipment) | 1,026.85 |
| State Roads Commission-office & road equipment, scrap & motor equipment) | 9,674.70 |
| Rosewood State Training School-motor vehicle & farm equipment | 590.00 |
| Spring Grove State Hospital-scrap | 131.37 |
| State Treasurer-office equipment | 5.50 |
| State Department of Health-office equipment | 30.00 |
| Hall of Records Commission-motor vehicle, wrecked | 68.00 |
| State Roads Commission-scrap | 293.40 |
| Spring Grove State Hospital-scrap | 122.19 |
| University of Maryland-surplus books | 90.00 |

Central Payroll Bureau - removal from inventory of one Royal teypewriter turned over to Alcoholic Beverages Tax Division on an inventory transfer basis.

Maryland House of Correction - adjustment of inventory records by \$7,707.68, which amount represents the original cost figure of several items of equipment which have been scrapped, sold as junk or are obsolete.

State Department of Education - removal from inventory and junk one postage scale, one desk lamp and one chair.

X Department of Information - removal from inventory of 2 Yorkshire carpents turned over to Superintendent of Public Buildings and Grounds, and two 3/4 ton Mitchell air conditioners turned over to Coppin State Teachers College - both on an inventory transfer basis. And, removal from inventory of 6 Venetian blinds left in the Old Treasury Building when the department moved.

Department of Mental Hygiene - removal from inventory of Eastern Shore State Hospital of 2 surplus gas ranges.

Board of Natural Resources - removal from inventory of 3 Philco air conditioners turned over to Deer's Head State Hospital on an inventory transfer basis, when the agency moved to the Annapolis State Office Building.

Commissioner of Personnel - correction of the Minutes of the meeting of December 18, 1956: An amount of \$30 was reported for sale of one A. B. Dick mimeograph. This amount was received from the Addressograph Co. for one Addressograph machine and \$15 was received from the Baltimore Mimeograph Corporation for one Mimeoscope. The total amount which should have been reported was \$45.00.

Board of Revenue Estimates - removal from inventory of several items of equipment turned over to Central Payroll Bureau on an inventory transfer basis.

Spring Grove State Hospital - removal from inventory of one surplus laundry press turned over to Maryland Penitentiary on an inventory transfer basis.

State Department of Health - removal from inventory of Mt. Wilson State Hospital of equipment either to be junked or turned over to Maryland Training School for Boys on an inventory transfer basis.

STATE RETIREMENT SYSTEMS:

Mr. Miles brought to the attention of the Board the provisions of Chapter 70 of the Acts of 1958, providing for establishing an Advisory Investment Committee and a Division of Investments, and relating generally to the funds held by the State Retirement Systems; and to the investment of such funds. Mr. Miles states that he had given considerable thought to the requirements of this law and the desirability of obtaining the best men possible to be appointed as an Advisory Investment Committee, and that after much thought and effort, he was able to advise the Board of the availability of three gentlemen whom he felt would be willing to serve the State in this matter. He therefore suggested and recommended to the Board that these gentlemen be appointed as the Advisory Investment Committee for the three State Retirement Systems, as provided by Chapter 70 of the Acts of 1958. The names of the three proposed members are:

Mr. James W. McElroy, President of the First National Bank of Baltimore,
for a term of one year;

Mr. R. Wilson Oster, Financial Vice President of the United States Fidelity
and Guaranty Company for two years; and

Mr. Henry S. Baker, Treasurer of The Johns Hopkins University, for three years.

Under the law, the initial appointments shall date from July 1, 1958, for terms of one, two and three years, respectively, as designated by the Board of Public Works or until their successors have been appointed and they have qualified. Thereafter appointments shall be made for terms of four years or until their successors have been appointed and have qualified.

The Board was unanimous in approving the recommendation of Mr. Miles for the appointment of the gentlemen mentioned, as constituting an Advisory Investment Committee for the three State Retirement Systems, and each member indicated that he was very much pleased that the retirement systems would have the benefit of the services of these gentlemen. The Secretary was instructed to write the members, conveying to them the fact of their appointment and expressing the gratification of the members of the Board of Public Works at the willingness of the members to serve the State in this work.

STATE ROADS COMMISSION:

The Board confirmed the approval previously given by the individual members to the State Roads Commission for the execution of the following Deeds:

To - Frank N. Stafford and Jeannette E. Stafford, his wife, of land in Calvert County, in accordance with offer from Mr. Stafford in the amount of \$425.00, for the former Mary Robinson property excess land, Item #28633, Contract C-204-520.

E. Ward Russell and Evelyn J. Russell, his wife, of land in Montgomery County, in accordance with offer from Mr. Russell in the amount of \$600.00 for the former E. Ward Russell property excess land, Item #24748, Contract M-478-3-315.

Marion R. Stevenson and Hazel H. Stevenson, his wife, of land in Wicomico County, in accordance with offer of \$5,051.00 received from Mr. Stevenson for the purchase of the former Bergree Hotel Corporation property excess land and improvements, Item #28465, Contract Wi-280-2-120.

Lewis Bunting and Linda S. Bunting, his wife, of land in Worcester County, in accordance with offer in the amount of \$4,311.00 for the excess land located on the former James E. Martin property, Item 17523, and the former Alice B. Evans property, Item 17522, Contract Wo-253-1-115.

STATE TREASURER:

The Board approved the following investment reports which had been submitted by Mr. Miles to the Secretary:

September 4, 1958 - State Roads Commission-State Highway Construction Bond-Second Issue-Sinking Fund:

Purchase of \$700,000 United States Treasury 3½% Notes (dated 2/15/1957), due 5/15/1960 @ 100.15625. Principal-\$701,093.75, plus accrued interest of \$7,456.52 - total \$708,550.27.

Collection of \$1,000,000 United States Treasury Bills, matured Sept. 4, 1958. \$998,282.00 represents original cost; \$1,718.00, the interest.

(cont.)

(St. Treasurer)

September 4, 1958 - State Roads Commission-County Highway Construction Bond-Fifth. Series-Sinking Fund:

Purchase of \$100,000 United States Treasury 3½% Notes (dated 2/15/1957), due 5/15/1960 @ 100.18750. Principal-\$100,187.50, plus accrued interest of \$1,065.22. Total-\$101,252.72.

SUPERINTENDENT OF PUBLIC BUILDINGS & GROUNDS:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for public buildings in Annapolis, with payment to be made from the funds indicated:

General Construction Loan of 1957-Item #1 --

| | |
|---|------------|
| Lawrence Plumbing & Heating, Inc., for Change Order #10 to contract approved Oct. 14, 1957, for Improvements to Heating System in State House and Court of Appeals Bldg. No fee. (37-A) | \$1,313.79 |
| Lawrence Plumbing & Heating, Inc., for Change Order #11 to above contract. No fee. (37-B) | 3,441.96 . |

TEACHERS RETIREMENT SYSTEM:

See: State Retirement Systems, of these minutes.

TRAFFIC COURT OF BALTIMORE CITY:

The Secretary brought to the attention of the Board a letter received, under date of September 2, 1958, from the Traffic Court of Baltimore City requesting that the Board of Public Works declare three key positions in that Court as emergency so that the Standard Salary Board may have an opportunity to review the salary rates for these three classes, namely, Administrative Assistant I; Probation Officer; and Chief Clerk of the Traffic Court.

After due consideration, the Board approved a review, on an emergency basis, of the classifications and salary scales for these three key positions in the Traffic Court of Baltimore City.

UNIVERSITY OF MARYLAND:

1- The Secretary advised the Board of the settlements agreed upon in connection with the following fire losses at the University of Maryland:

| | | |
|----------------|--------------|----------|
| March 13, 1958 | Baltimore | \$160.04 |
| April 20, 1958 | College Park | 49.00 |
| June 10, 1958 | College Park | 69.50 . |

2- The Board approved construction item 19 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the University of Maryland:

| | | |
|--|---------|-----------|
| General Construction Loan of 1957 - Item 150 | List 25 | \$ 844.72 |
| | List 31 | 1,326.60 |
| | List 43 | 505.00 |
| Item 152 | List 41 | 550.00 |
| | List 47 | 240.00 |
| General Construction Loan of 1958 - Item 121 | List 8 | 527.00 . |

3- Maryland State College, Princess Anne -

Upon the recommendation of the Department of Public Improvements, the Board approved execution of the following contract for Maryland State College, payable from the funds set forth:

General Construction Loan of 1956-Item 159 --

| | |
|---|--------------|
| Baltimore Contractors, Inc., for Change Order #1 to contract approved June 9, 1958, for Medical Sciences Library. Fee applies to John Carroll Dunn. (item 10) | \$3,960.00 . |
|---|--------------|

Note: The above item pertains to University of Maryland-Baltimore and not Maryland State College.

4- Maryland State College, Princess Anne -

Upon the recommendation of the Department of Public Improvements, the Board approved execution by the University of Maryland of Change Order #3, in the amount of \$1,602.65, to contract with Harry E. Noble (authorized Jan. 20, 1958), for construction of Two Faculty Buildings. Fee-Wm. C. Harris. Funds are available in General Construction Loan of 1957-Item 157. (agenda item 9)

(University of Maryland)

5- College Park -

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the University of Maryland-College Park, with payment to be made as indicated:

General Construction Loan of 1953-Item 166 --

E. C. Ernst, Inc., for electrical service to dust collector system in Patterson Hall (Industrial Arts Dept.) (11-G) \$ 360.00

General Construction Loan of 1957-Item 148 --

American Plate Glass Co., for Change Order #1 to contract approved June 9, 1958, for work at Cecil Hall. Fee-Walton and Madden. (11-E) 336.00

Peter Gordon Co., for Change Order #1 to contract approved April 8, 1958, for work at Cecil Hall Dormitory. Fee-Walton and Madden. (11-F) Credit. 162.00 +

Laborers' District Council Trust Fund No. 2, for quarter ended June 30, 1958. (11-J) 60.90

A. Myron Cowell, Inc., for Change Order #2 to contract approved Jan. 20, 1958. Fee-Walton and Madden. Cecil Hall. (11-K) 40.00

General Construction Loan of 1958-Item 122 --

Hitt's Electrical Service, Inc., for Change Order #1 to contract approved August 18, 1958. Annapolis Hall. Fee-Johannes & Murray. (11-A) 189.50

Kidwell & Kidwell, Inc., for Change Order #1 to contract approved August 18, 1958. Annapolis Hall. Fee-Johannes & Murray. (11-C) 720.00

Kidwell & Kidwell, Inc., for Change Order #2 to above contract. Fee-Johannes & Murray. (11-D) 577.00

Physical Plant Department, for reimbursement of payments made to various vendors in connection with Annapolis Hall. (11-H) 4,064.57

Truscon Steel Division, for metal doors and bucks. (11-I) 1,911.25

Rudolph & West Co., for finish hardware. (11-I) ** 855.00

Kidwell & Kidwell, Inc., for acoustical tile work. (11-I) 3,000.00

** Fees are payable to Johannes & Murray.

Rudolph & West Co., for Change Order #1 to contract approved in Item 11-I of this agenda. Annapolis Hall. Fee-Johannes & Murray. (11-L) 400.00

General Construction Loan of 1958-Item 124 --

Foundation Test Service, Inc., for subsoil investigation in connection with construction of Physical Sciences Lecture Hall. (11-B) 478.40 .

WESTERN MARYLAND STATE HOSPITAL:

1- The Board approved construction item 4 of the agenda of the Department of Budget and Procurement, covering the following expenditures for Western Maryland State Hospital:

| | | |
|---|----------|------------|
| General Construction Loan of 1952 - Item 23-A | List 159 | \$ 53.90 |
| Item 23-B | List 158 | 77.28 |
| Item 23-C | List 160 | 1,317.40 . |

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Western Maryland State Hospital, with payment to be made from the funds indicated:

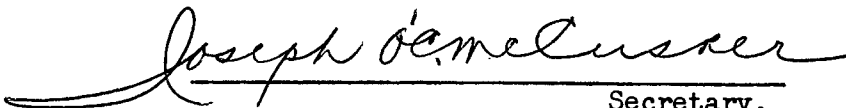
General Construction Loan of 1952-Item 23 --

Blake Construction Co., for repair of storm damage. (20-A) \$ 170.08

Joseph F. Seibert, for plans and specifications for Access Road to hospital. (20-B) - - - - .

ADJOURNMENT:

There being no further business, the meeting was adjourned.


Secretary.

(See over)

BONDS:

Report of payment of \$998.00 to cover expenses in connection with issuance of Bonds to the State of Maryland, with break-down as follows:

| | |
|---|-----------|
| General Public School Construction Loan of 1953 | \$ 105.15 |
| General Public School Construction Loan of 1956 | 464.30 |
| General Construction Loan of 1956 | 192.84 |
| General Construction Loan of 1957 | 235.71 |

with individual payment having been made to:

The Albrecht Company

\$ 998.00.

Margaret H. Bartlett

ADMINISTRATIVE ASSISTANT

Dated: November 3, 1960